



**BUREAU OF FIRE PREVENTION  
FIRE ALARM INSPECTION UNIT**

**INFORMATION BULLETIN  
No. 03-15-15**



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Purpose: Clarification of Legalization Requirements for existing Sprinkler Alarm and Supervisory Monitoring System

Related Code Sections: NYC Building Code, 1968

The purpose of this bulletin is to clarify legalization of the existing Sprinkler Alarm and Supervisory Monitoring Systems.

1. The Fire Alarm Inspection Unit has promulgated the following general guidelines upon legalization of existing Sprinkler Alarm and Supervisory Monitoring Systems that have been installed pursuant to the 1968 Building Code or prior codes:
  - 1.1. Legalization of Existing Sprinkler Alarm and Supervisory Monitoring Systems will be limited to systems, required or voluntary, installed within a single fire zone not in excess of 22,500 ft<sup>2</sup> with the length not exceeding 300 ft. in any direction.
  - 1.2. The nomenclature and number of the alarm and supervisory signal-initiating devices connected to the system shall be consistent with the code in effect including, but not limited to, the following:
    - (a) Waterflow alarm-initiating switch, one device;
    - (b) Tamper switches for control valves;
    - (c) Air-pressure switches for use in dry-pipe systems and pressure tanks;
    - (d) Water level and temperature supervisory attachments for use in water tanks.
  - 1.3. As a general rule, the transmitter shall not be used as a replacement of the standard approved interior fire alarm panel.  
*Exception: Transmitters listed for dual use.*
  - 1.4. The Fire Alarm Inspection Unit will accept only MEA or BSA listed equipment.
  - 1.5. Legalization of an Existing Sprinkler Alarm and Supervisory Monitoring System should not trigger the need to install any additional alarm initiating devices other than those specifically required by the respective sections of NFPA 13 and NFPA 72.

2. To legalize an existing Sprinkler Alarm and Supervisory Monitoring System submit the following documentation:
  - (a) A valid copy of the Certificate of Occupancy or Letter of No Objection from the Department of Buildings;
  - (b) Application for Terminal assignment (Form FA-17);
  - (c) A valid copy of Monitoring Agreement from an approved Central Station Company;
  - (d) As-built riser diagram signed and sealed by a registered design professional;
  - (e) An electrical contractor application form (A-433B);
  - (f) A request for inspection (Form B-45M).



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